

New Vendor Form

401 North Washington Street, Suite 700
Rockville, Maryland 20850
Phone: 301.251.1161
Fax: 301.251-5745



NAME OF COMPANY OR
INDIVIDUAL _____

POINT OF CONTACT _____

PAYMENT ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____

FAX: _____

E-MAIL ADDRESS: _____

FEDERAL TAX ID

NUMBER (EIN, TIN OR SSN) _____

FEDERAL TAX ID NAME _____

NORTH AMERICAN INDUSTRY
CLASSIFICATION CODES (NAICS) _____

DUNS NUMBER _____

Organization Type: Individual Sole Proprietor Corporation Partnership Individual Association
 Joint Venture Limited Liability Company Federal, State or Local Government
 Nonprofit Organization Foreign Company Other

State of Incorporation _____

How long has this company been in business? _____ Years

List any other name and address this company has been known as _____

What type of service or supply does you company provide? _____

Is this company a subsidiary of another company? Yes No If yes, please provide the following information:

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

What is the official Business Ownership and Classification of this company? Please check all that apply.

- | | | |
|---|--|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Hub Zone Small Business Concern | <input type="checkbox"/> Foreign Business |
| <input type="checkbox"/> Small Business | <input type="checkbox"/> Veteran Owned Small Business | <input type="checkbox"/> Historically Black College or University |
| <input type="checkbox"/> Small Woman Owned Business | <input type="checkbox"/> Service Disabled Veteran owned | <input type="checkbox"/> Non-Profit Organization |
| <input type="checkbox"/> Small Disadvantaged Business | <input type="checkbox"/> Large Business | <input type="checkbox"/> Sole Proprietor |
| <input type="checkbox"/> Minority Business | | |

Name of Company Officer

Signature

Title

Date

DEFINITIONS

Small – A domestic form, including its affiliates, that is independently owned and operated is not dominant in its field and has qualified as a small business under the U.S. SBA’s criteria and size standards

Disadvantaged – A small business concern owned and controlled by socially and economically disadvantaged individuals and is listed on the register of small disadvantaged business concerns maintained by the SBA

Woman –Owned -- A small domestic concern which includes domestic and foreign divisions, subsidiaries and affiliates, is at least 51 percent owned, controlled and operated by a woman or women who are U.S. citizens and is not dominant in its field operation.

Historically Black Colleges and Universities – Institutions determined by the Secretary of Education who meets the requirements of 34 Code of federal regulations (CFR) section 608.2. Must be a College or University established in black education and not a result of changing demographics.

HUB Zone – A small business concern that appears on the list of qualified HUB Zone Small Business Concerns maintained by the SBA.

Veteran Owned Small Business Concern – Small business concern not less than 51 percent owned by one or more veterans in the case of any publicly owned business , not less than 51 percent of the stock which is owned by one or more veterans, and the management and daily business operations of which are controlled by one or more veterans.

Service Disabled Veteran Owned Small business Concern – Small business concern not less than 51 percent owned by one or more veterans in the case of any publicly owned business, not less than 51 percent of the stock which is owned by one or more veterans, and the management and daily business operations of which are controlled by one or more veterans or the spouse or permanent caregiver of a veteran with permanent and severe disability.

Minority -- Minority means a person who is a citizen or lawful permanent resident of the United States and who is: (a) American Indian or Alaskan Native: having origins in any of the original peoples of North America. (b) Asian American: having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. (c) Black: having origins in any of the black racial groups of Africa. (d) Female. (e) Hispanic: of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race.